

# Job Vacancy

## Customer Care Officer



**Penzance area of Cornwall—£14-16K**

**(Maternity Cover—8 month fixed term contract)**

A fixed term position to cover for maternity leave has arisen within the 'Penzance' office of MEARS'. The role of a Customer Care Officer is ideal for an experienced individual able to ensure an excellent customer care service for tenants in the area. The post requires an enthusiastic and caring person committed to customer service with a focus on continuous improvement, The role will also involve undertaking Customer Satisfaction Surveys.

You should possess excellent organisational skills, the ability to effectively resolve disputes and deal effectively with complaints and skilled at building positive relationship with all sectors. If you possess these attributes, are highly motivated, have a proactive approach and a working knowledge of I.T. this post could be for you. The role will involve some travel and attendance at meetings for which transport will be provided.

For further details about this exciting role please contact Irene or Martyn on:(01928) 798130 email: [martyn.delaney@asert.org.uk](mailto:martyn.delaney@asert.org.uk) or [Irene.southern@asert.org.uk](mailto:Irene.southern@asert.org.uk) Application forms and further information also available on the web sites [www.taroe.org](http://www.taroe.org) or [www.asert.org](http://www.asert.org)

