

Job Vacancy

Customer Service Data Analyst

Circa £18,000 per annum

The post is ideal for experienced and IT literate tenants/residents who are interested in helping to improve the service received by tenants.

The postholder will assist in the collection, collation and analysis of customer service data and, working with staff of asert will produce reports to ensure feedback received from tenants, residents and other customers is utilised to improve service provision.

You should be well organised, committed to customer care and possess excellent communication and IT skills.

The role may involve some travel and attendance at meetings.

Training in formulae based excel will be provided.

If you are interested in knowing more details about this exciting role then please contact Irene or Martyn on: (01928) 798130 www.asert.org.uk or email: martyn.delaney@asert.org.uk or irene.southern@asert.org.uk

